

Americans with Disabilities Act (ADA)

Student with Disabilities Rights and Responsibilities

Lee Professional Institute (LPI) is committed to promote access for students with disabilities through a supportive academic and social environment. Faculty, administration, and students work together in partnership to determine students' needs and attempt to see that those needs are met. The academic adjustments will be provided at no cost to qualified students with a documented disability.

Students with disabilities at LPI have a right to:

- Reasonable and effective accommodations according to their disability based on sufficient documentation
- Treatment that reflects respect and dignity by students, staff and faculty.
- Confidentiality in all parts of their documentation and academic records

Students with disabilities at LPI have the responsibility to:

- Provide appropriate documentation of their disability
- Understand that they are to request accommodations in a timely manner to ensure that they are in place as soon as possible
- Meet with the campus director and faculty regarding accommodations

Applicants wishing to avail themselves of special adjustments/accommodations under the Americans with Disabilities Act should disclose special needs at the time of enrollment. Once informed, the institution has an obligation to assess the merit of the applicant's request and to verify the authenticity of the stated disability.

Sources and Forms of Documentation

Documentation is critical in determining suitable adjustment(s)/ accommodation(s). It is an individual student's responsibility to provide the Institution with diagnostic documentation of the disability from an appropriately licensed professional. The documentation must:

- Demonstrate how the disability limits their ability to participate in an academic setting
- Clearly outline the accommodation or academic adjustment requested
- Be submitted to the campus president for procedural verification.

Confidentiality and Information Release

Lee Professional Institute is committed to ensure that all disability information regarding a student is maintained as confidential as required or permitted by law. Staff and Faculty is informed of necessary or appropriate adjustments/ accommodations needed to meet a student's disability-related needs. A student may give written authorization for the release of diagnostic documentation if he or she wishes to share it with others.